



Electrical Service Request Form

Crowne Plaza Boston North Shore

SHOW NAME	New England WOCN Fall Conference	DATES	
EXHIBITOR		BOOTH #	
ADDRESS		PHONE #	
		EMAIL	

PERSON TO CONTACT ON SITE

MUST READ BELOW

Charges are per day and include installation, electrical consumption and post show disconnect. Exhibitors must clearly identify equipment power. If in doubt please refer to the plate or sticker on your equipment that indicates volts/amps/watts. Please complete and return the form prior to the event.

PHONE LINES AND INTERNET REQUESTS REQUIRE A DIFFERENT FORM, PLEASE CONTACT YOUR EVENT ORGANIZER AND LET THEM KNOW SO THEY CAN INFORM THE HOTEL AS PER YOUR REQUEST.

ELECTRICAL DESCRIPTION	QUANTITY	NUMBER OF DAYS	DAILY RATE	TOTAL
120 Volts 0-5 Amps			\$45.00	
120 Volts 5-10 Amps			\$55.00	
120 Volts 10-15 Amps			\$65.00	
120 Volts 20 Amps Single Phase			\$100.00	

For specialized and high power connections please call for information

PAYMENT INFORMATION:

If paying by credit card: Fill out card information below and Fax this form to 781-276-7559 or email to jfield@vaecorp.com

If paying by check: Mail this form with your check to the address below

Attn: VAE A/V

Crowne Plaza Boston North Shore

50 Ferncroft Road, Danvers, MA 01923

****MAKE CHECK PAYABLE TO Crowne Plaza Boston North Shore**

CREDIT CARD INFORMATION	VISA	MC	AMEX
CARD #			
EXP. DATE			

NAME ON CARD	SIGNATURE:

Questions?: Joe Field at 781-276-7583